

TOWN OF TIVERTON, RI
SEEKING TO HIRE
SCHOOL CROSSING GUARD FOR POCASSET SCHOOL

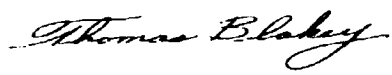
The Town of Tiverton is currently seeking to hire a School Crossing Guard for the Pocasset School/Main Road location. The position is part time and work consists of one hour in the morning and one hour in the afternoon scheduled in conjunction with the school year. The employee is compensated at \$13.00 per hour and does not receive any additional Town benefits. Duties consist of assisting students and on occasion the student's parents to safely cross a heavily traveled section on Main Road onto Pocasset School property

Interested candidates should forward applications or resumes to be received no later than Thursday, August 25, 2016, to Tiverton Personnel Board, P.O. Box 38, Tiverton, RI 02878 or electronically at tivertonpersonnel@tiverton.ri.gov.

Tiverton is An Affirmative Action/Equal Opportunity Employer.
Nancy L. Mello, Town Clerk



TIVERTON POLICE DEPARTMENT

SPECIAL ORDER	S. O. NO. 2016-004
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SUBJECT: Crossing Guard Job Description	EFFECTIVE DATE: 08/16/2016
PER ORDER OF:  Thomas Blakey, Chief of Police	

JOB SUMMARY:

Directs actions of children and traffic at school entrances to ensure safe crossings; monitors and enforces school zone speed limits.

SUPERVISION RECEIVED:

This position is non-supervisory and receives limited supervision, consulting with Patrol Officer in Charge (OIC) on unusual situations. Candidates must be able to think and react independently to various situations.

EXAMPLES OF DUTIES:

Monitors and school entrances during hours when children are going to and coming from school.

Directs the actions of children and traffic.

Escorts children across the street.

Records license numbers of vehicles disregarding the school zone speed limit. Reports violations to the Patrol Shift OIC.

Places and removes caution signs and cones.

Cautions drivers of speeding vehicles by use of whistle and/or hand signals.

Uses hand held stop sign, whistle, traffic cones or other department approved devices to facilitate the direction of children and traffic.

OTHER KNOWLEDGES, SKILLS AND ABILITIES REQUIRED:

Ability to follow oral and written instructions.

Ability to establish and maintain effective working relationships.

Ability to communicate effectively.

Ability to lift up to 10 pounds.

Must wear traffic safety vest at all times while on duty.

PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS:

Regular and prompt attendance is essential; mental effort is required daily; job is performed outside and is subject to exposure to the elements: heat, cold, and wet conditions; job involves walking and standing for long periods of time; constant seeing and hearing are required to fulfill job responsibilities; job is subject to exposure to environmental and/or physical hazards.

TEST AND OTHER QUALIFICATIONS REQUIRED:

Must be of good moral character and reputation.

Must pass a Rhode Island Bureau of Criminal Investigation (BCI) background check.

Must have High School diploma or its equivalent.